

HOLLYWOOD PARK CASINO

JOB DESCRIPTION

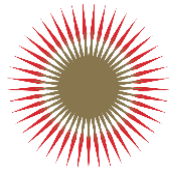
TITLE OF POSITION:	Barback	DEPARTMENT:	F&B
REPORTS TO:	F&B Manager	DATE:	January 2017

POSITION SUMMARY:

Maintain cleanliness and stock of utility stations. Provide assistance to Food Servers to ensure quality food service to customers on the gaming floor. Follow all casino and department policies and procedures, and all applicable health department, and federal, state and local regulations and requirements. Perform all duties assigned in accordance with legal regulations and requirements, presenting oneself as an asset to the Hollywood Park Casino and encouraging others to do the same.

MAJOR DUTIES AND RESPONSIBILITIES:

- Provide excellent customer service, following the criteria set by the Hollywood Park Casino Company, Inc. Code of Professionalism.
- Maintain a professional and well-groomed appearance at all times.
- Communicate effectively with all guests and employees and follow through on written or verbal instructions
- Maintain assigned work area/bar in a clean, safe, and orderly manner at all times.
- Clean inside and outside of bar area including seating area
- Maintain correct par levels of equipment, glassware, supplies, product
- Stock all bars and other areas of F&B operations with ice and required products
- Properly account for empty liquor bottles per company standards and procedures
- Check in requisitions per company standards and procedures
- Check soda bibs
- Check and changing empty kegs
- Keep keg, wine, and liquor storage rooms neat and organized
- Perform additional duties as assigned by the Shift Manager and upper management
 - Report safety concerns to supervisor immediately.
- Attendance and punctuality are essential job functions of this position.
- Strictly adhere all HPC timekeeping rules and procedures.
- Adhere to all department, Human Resources and Safety policies and procedures.
- Adhere to all applicable federal, state and local laws and regulations.



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QUALIFICATIONS, EXPERIENCE, EDUCATION:

- Must be 21 years of age or older to apply.
- Must be able to pass a background check and obtain a casino work permit before entering this position.
- Must have employment eligibility in the U.S
- Must function in a team environment and possess a high regard for customer service.
- Ability to adapt well to the casino environment that involves large numbers of people as well as loud and continuous high noise levels.
- Demonstrates Flexibility – able to change schedule or locations within the casino as required to meet the needs of the departments
- Must be able to work any shift and any day of the week, including weekends, holidays, and special events.
- Ability to establish and maintain effective working relationships with employees and guests.
- Ability to work under pressure and be detail oriented.
- Duties for this position require moderate physical exertion, such as sitting/walking at will, standing/sitting for long periods, lifting/carrying objects weighing up to 50 lbs., pushing/pulling objects, crouching/kneeling, bending, reaching, kneeling, twisting, close vision, color/depth perception, hearing sounds/communication, and handling/grasping/fingering equipment. Safety precautions must be used at all times to avoid injury to oneself and others.

The above statements are intended to describe the general nature, level of work, and skills being performed by people assigned to this classification. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Furthermore, the above statements may be reviewed, changed and/or modified by management at any time, with or without notice to employees.

Acknowledgement:

I have read, understand, and will abide by the above Job Description. I am capable of fulfilling all of the essential duties and do not need an accommodation.

Print Full Name: _____ Employee ID: _____

Employee Signature: _____ Date: _____