

HOLLYWOOD PARK CASINO

JOB DESCRIPTION

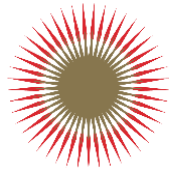
TITLE OF POSITION:	Gaming Attendant	DEPARTMENT:	Casino
REPORTS TO:	Shift Manager	DATE:	July 2024
WAGE RATE/RANGE	\$16.00 – \$18.00 per hour		

POSITION SUMMARY:

Maintain cleanliness and stock of utility stations. Provide assistance to the Floor Staff to ensure a clean environment for casino guests on the gaming floor. Follow all casino and department policies and procedures, and all applicable health department, and federal, state and local regulations and requirements. Perform all duties assigned in accordance with legal regulations and requirements, presenting oneself as an asset to the Hollywood Park Casino and encouraging others to do the same.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Remains in assigned floor station/area at all times.
- Maintains assigned work area/section in a clean, safe, and orderly manner at all times, including picking up trash and racks from the gaming floor.
- Removes dirty service tables.
- Clean tables when games break and prepare for the next game.
- Clean table bases, table rims, and vacuum felt tops.
- Wipe down chair frames, inspect chairs, tables, and rails for damage or required maintenance.
- Ensure that Casino area is always presentable; chairs, cushion, service trays should always be clean and in their proper place.
- Perform all other duties assigned by the Shift Manager.
- Report all unsafe work conditions and safety concerns immediately.
- Report and return any found properties to Security.
- Follows health and safety regulations.
- Know and understand company and departmental policies and procedures and position procedures.
- Interface and provide excellent customer service to patrons and co-workers.
- Take direction from and perform all other job duties assigned by supervisor and upper management.
- Must effectively communicate with co-workers and customers.
- Not allowed to serve food, beverage, or any other items to guest



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- Attendance and punctuality are essential functions of this position.
- Strictly adhere to all HPC timekeeping rules and procedures.
- Adhere to all department, Human Resources and Safety policies and procedures.
- Adhere to all applicable federal, state and local laws and regulations.

QUALIFICATIONS, EXPERIENCE, EDUCATION:

- Must be 21 years of age or older to apply.
- Must be able to pass a background check and obtain a casino work permit before entering this position.
- Must have employment eligibility in the U.S
- Must function in a team environment and possess a high regard for customer service and Team Member relations.
- Ability to adapt well to the casino environment that involves large numbers of people as well as loud and continuous high noise levels.
- Demonstrates Flexibility – able to change schedule or locations within the casino as required to meet the needs of the departments
- Must be able to work any shift and any day of the week, including weekends, holidays, and special events.
- Ability to establish and maintain effective working relationships with employees and guests.
- Ability to work under pressure and be detail oriented.
- Duties for this position require moderate physical exertion, such as sitting/walking at will, standing/sitting for long periods, lifting/carrying objects weighing up to 25 lbs., pushing/pulling objects, crouching/kneeling, bending, reaching, kneeling, twisting, close vision, color/depth perception, hearing sounds/communication, and handling/grasping/fingering equipment. Safety precautions must be used at all times to avoid injury to oneself and others.

The above statements are intended to describe the general nature, level of work, and skills being performed by people assigned to this classification. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Furthermore, the above statements may be reviewed, changed and/or modified by management at any time, with or without notice to employees.